

PLEADINGS FILED BY ATTORNEYS NOT
ADMITTED TO PRACTICE

In order to ensure compliance with the local rules of this court which provide that any party who does not appear in proper person must be represented by a member of the bar of this court, except as otherwise provided in the rules;

IT IS ORDERED that the Clerk of Court is directed to implement the following procedure:

PROCEDURE FOR DOCKET CLERKS HANDLING PLEADINGS BY ATTORNEYS NOT
ADMITTED TO PRACTICE IN EDLA:

The docket clerk shall verify that all attorneys listed as counsel of record on pleadings are admitted to practice in the Eastern District of Louisiana.

NEWLY FILED COMPLAINT

In a newly filed case, if the non-admitted attorney is the attorney signing pleadings, the case shall be opened, but the docket clerk shall notify the attorney, by copy of the notice attached hereto, that he/she must be admitted to practice in this court within fifteen (15) days, or the complaint will be dismissed, and no further filings shall be accepted.

ANSWER TO COMPLAINT

If a non-admitted attorney files an answer, the docket clerk shall notify the attorney, by copy of the notice attached hereto, that unless he/she is admitted to practice in this court within fifteen (15) days, the answer shall be stricken from the record and returned, and that until admission he/she may not file any pleading nor otherwise participate in the case.

ATTORNEY LISTED BUT NOT SIGNING THE PLEADING

If a non-admitted attorney is listed on the pleading but not a signatory thereto, the docket clerk shall notify the attorney, by copy of the notice attached hereto, that unless he/she is admitted to practice in this court within fifteen (15) days, he/she will not be listed as counsel of record in the case and may not participate in the case.

REMOVALS

If a case in which counsel of record is a non-admitted attorney is removed, the docket clerk shall notify the attorney, by copy of the notice attached hereto, that until he/she is admitted to the bar of this court or admitted pro hac vice within fifteen (15) days he/she will not be permitted to file pleadings or to otherwise participate in the case.

ADOPTED: April 18, 2002, New Orleans, Louisiana.

NOTICE

Local Rule 83.2.5 provides that in all cases filed in this court, any party who does not appear in proper person must be represented by a member of the bar of this court, except as otherwise set forth in the rule.

Local Rules 83.2.6 and 83.2.7 provide that any attorney who is ineligible to become a member of the bar of this court, may by order of the court be permitted to appear and participate pro hac vice, either with or without co-counsel.

Your filing in the captioned case has been received. There is no record of your having been admitted to practice in this court.

You must be admitted to practice in this court or admitted pro hac vice within fifteen (15) days or the court shall strike from the record any pleading submitted by you.

LORETTA G. WHYTE, Clerk

by: _____
Deputy Clerk