

A report is available to attorneys to view the activity in all cases for which you are an attorney of record for a specific date. You **MUST** use your e-filing account to access this report. The report is located on the Utilities menu and is named, **Summary of ECF Activity**.



The screenshot shows the CM/ECF interface with a dark blue header containing the logo and navigation tabs: Civil, Criminal, Query, Reports, and Utilities. The Utilities tab is selected, displaying a list of links. The 'Summary of ECF Activity' link is highlighted in yellow. Other links include Court Information, Attorney Information (Registration - Fee Refund, Registration - Fee, Registration Information Query), Your Account (ECF Login, Maintain Your E-mail, Maintain Your Login/Passwd, Change Your Address, Maintain Your Account, View Your Transaction Log, Change Client Code, Change Your PACER Login, Review Billing History, Show PACER Account, Remove Default PACER Account), Miscellaneous (Links to Other Courts' PACER, PACER Case Locator (National Index), Legal Research..., Mailings...), Verify a Document, and Internet Payment History.

After selecting the report, you will be prompted with the following screen enter the report parameters.



The screenshot shows the 'Summary of ECF Activity' report parameters screen. It features a dark blue header with the CM/ECF logo and navigation tabs: Civil, Criminal, Query, Reports, and Utilities. Below the header, the title 'Summary of ECF Activity' is displayed. The 'Activity Date' is set to Jun 10, 2015, with dropdown menus for each component. There are two radio button options: 'Summary Text' (selected) and 'Full Text'. A 'Run Report' button is located at the bottom of the form.

For assistance, please contact the CM/ECF Helpdesk at (866) 209-7767 or (504) 589-7788