



PUBLIC NOTICE  
POSTED: May 22, 2023

Full-Time U.S. Magistrate Judge  
United States District Court  
Eastern District of Louisiana

The United States District Court for the Eastern District of Louisiana is seeking qualified applicants to fill a vacancy in the position of United States Magistrate Judge for the Eastern District of Louisiana.

The essential function of the courts is to dispense justice. An important component of this function is the creation and maintenance of diversity in the court system. A community's belief that a court dispenses justice is heightened when the court reflects the community's diversity.

The duties of the position are demanding and wide-ranging: (1) conduct of most preliminary proceedings in criminal cases; (2) trial and disposition of misdemeanor cases; (3) conduct of various pretrial matters and evidentiary proceedings on delegation from the judges of the district court; and (4) trial and disposition of civil cases upon consent of the litigants. The basic jurisdiction of the United States magistrate judge is specified in 28 U.S.C. § 636.

To be qualified for appointment an applicant must

- (1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five years (with some substitutes authorized).
- (2) Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness when required to act on own reason and judgment.
- (3) Be less than seventy (70) years old.
- (4) Not be related to a judge of the district court.

A Merit Selection Panel composed of attorneys and other members of the community will review all applicants and recommend to the judges of the district court in confidence the persons it considers best qualified. The court will make the appointment, following an FBI full-field investigation and an IRS tax check of the appointee. The individual selected must comply with the financial disclosure requirements pursuant to the Ethics in Government Act of 1978, Pub. L. No. 95-521, 90 Stat. 1824 (1978) (codified at 5 U.S.C. app. 4 §§ 101-111) as implemented by the Judicial Conference of the United States. An affirmative effort will be made to give due consideration to all qualified candidates, without regard to race, color, age, gender, religion, national origin, or disability. The current annual salary of the position is \$213,992. The term of office is eight (8) years.

Application forms and more information on the magistrate judge position may be obtained from the court's website at [www.laed.uscourts.gov](http://www.laed.uscourts.gov) or at the District Clerk's office. Applications must be submitted only by potential nominees personally and must be received by July 21, 2023. Applicants are requested to submit 15 copies of the application. Applications should be marked CONFIDENTIAL and addressed to:

Merit Selection Panel  
c/o Carol Michel, Clerk  
U.S. District Court  
500 Poydras St., [Room C-151](#)  
New Orleans, LA 70130

All applications will be kept confidential, unless the applicant consents to disclosure, and all applications will be examined only by members of the Merit Selection Panel and the judges of the district court. The Panel's deliberations will remain confidential.

THE DISTRICT COURT IS AN EQUAL OPPORTUNITY EMPLOYER